



# City of Ashland 2022

## Accomplishments



**Mayor Matt Perkins**



**Commissioner Josh Blanton**



**Commissioner Amanda Clark**



**Commissioner Marty Gute**



**Commissioner Cheryl Spriggs**

*Vision: Ashland is high standards, pride, integrity, and opportunity; the place you want to be!*

*Mission: Our mission is to provide our citizens with a safe, progressive environment and deliver efficient, effective, and responsive services while creating the opportunity for all to achieve an enhanced quality of life.*



## City of Ashland (CoA) 2022 Accomplishments

### Ashland Fire Department (AFD)

#### **By the Numbers** (Top Primary Actions Taken from 2,029 incidents)

- Emergency Med. Services: 716
- False Alarms/Investigations: 428
- Public Assistance: 313
- Hazardous Materials: 208
- Rescues: 148
- Electrical/Wiring Problems: 70
- **Total Fires: 120 (53 structure)**
- Overpressure/steam: 88
- All others: 3



### **Accomplishments**

#### Operations

- Sent multiple crews to Eastern Kentucky floods where they conducted rescues and conducted welfare checks.
- Updated all Administrative/Operational Policies & Procedures
- Inspection Dept. completed 605 inspections, 161 consultations, and 11 plan reviews



#### Training

- Hosted a house burn with KY Fire Commission Area 9; 100 firefighters representing 14 fire departments participated
- **15,842 training hours completed by AFD personnel**
- Participated in 2 tabletop drills with LEPC and Marathon
- Sent 10 personnel to Fire Dept Instructors Conference in Indianapolis
- Sent all on-duty personnel to week-end training classes hosted by FOOLS (Fraternal Order Of Leatherheads) training group

#### Equipment:

- **Celebrated 100-year-old pumper (E7)**
- New Engine 1 delivered & put in service. 90% paid with Assistance to Firefighter's Grant
- Employed thirty-eight new sets of gear for firefighters, allowing 2 sets for each to better decontaminate between fires
- Purchased live scan/GPS anchor for Marine 1 boat



- Purchased new rubber boat to replace one that was damaged during a water rescue
- Grants received:

- \$349,945 Assistance to Firefighter's grant purchase new exhaust removal system for all 3 stations and all new portable radios for each firefighter



- Awarded CSX grant for \$10,000 to purchase new fire hose
- Received donated drone from KCTCS
- Awarded grant from KY Fire Comm for 100 cancer hoods (2 for each firefighter)
- Since 2015 AFD's been awarded over \$1.3 million dollars in grant money
- Personnel
- Hired and trained 1 new firefighter
- Promoted 1 Captain and 1 Engineer
- Had 1 retirement

- Hosted the Annual Firefighter Recognition Dinner after cancellation for Covid last year
- Retired Fire Inspector Eddie Hall was inducted into Kentucky Firefighter Association's Hall of Fame
- Fire Station Maintenance/Improvement New commercial stove purchased for Central Station
- New garage doors ordered for Central Station
- Community involvement
  - Participated in Red Cross sound the alarm program and visited 125 homes with other volunteers in one day installing smoke detectors
  - Installed smoke detectors in 122 other residences
  - Hosted over 1,000 kids during fire prevention month
  - Participated in City of Ashland's Repair Affair
  - Hosted a flag retirement ceremony
  - The Fire Department Union sponsored over 40 kids with gifts from their Daryle Patrick Christmas Fund program
  - Participated in numerous other community events with non-profit organizations, churches, schools, other fire departments, and event organizations

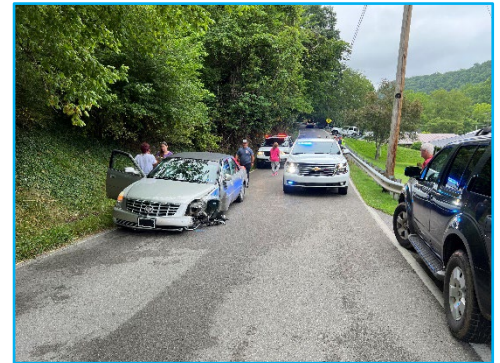


### **Ashland Police Department (APD)**

#### *By the Numbers*

- Responses to Call for Service: 24,475 (as of 27 DEC)
- Total Citations Issued: 2,805 citations totaling 3,905 charges
- Traffic Citations Issued: 1,320 citations totaling 2,085 charges
- Criminal Citations Issued: 822 citations totaling 1,069 charges
- Juvenile Citations Issued: 46 citations totaling 46 charges
- Warrants Served: 611 totaling 700 charges

- Criminal Summons Served: 4 people on 5 charges
- Total Arrests: 1,296 people on 1,730 charges
- Drug/Narcotic Charges: 404 charges
- Vehicle Crashes: 806 (increase of 4%)
- Vehicle Crashes with Injury: 94 (reduction of 12%)
- People Injured in Crashes: 139 (5% decrease) (0 Fatality Crashes decreased)
- Criminal Investigations Section
  - 47 high profile investigations initiated
  - 64 cases directly assisting Field Operations
  - 146 digital forensic investigations



### *Accomplishments*

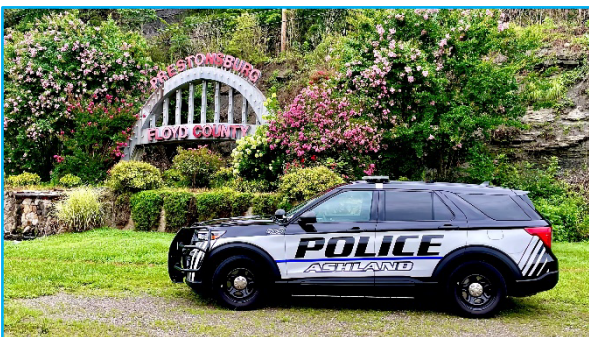
- FBI: The relationship with the FBI's Louisville Office is now a year old. Our association with the Covington office includes Ashland KSP and Maysville PD to fortify efforts. The Safe Streets Task Force mission is to identify career criminals towards violence against persons and major crimes against society and bring them to Federal Court. Federal charges/court have more strict incarceration times and penalties. The 2 officers assigned to the Safe Streets Task Force produced: 20 criminal investigations initiated under Federal court action producing 14 guilty by pleas or trials.
- FBI WV Internet Crimes Against Children Task Force and KSP Task Force: APD participated in numerous events involving undercover operations and other internet surveillance activities.
- Partnership with US Secret Service and the KY Attorney General Office: 2 cases resulted in minors and computer activity like ICAC investigations. This new task force is less than 6 months old and will continue to increase. APD's participation also allowed APD to receive more than \$60K worth of computer equipment, software and training at no expense to CoA.
- Appalachian High Intensity Drug Trafficking Area (AHIDTA): Continued operations with the Northeast Kentucky Drug Task Force of Boyd County, with APD as the lead agency, along with KSP, Boyd County Sheriff, and Alcohol Tobacco and Firearms and the FBI. The main goal is to interrupt the drug trafficking organizations in our area, different than that of street level activity that field officers and detectives still investigate. CY 2022 statistics show an increase in Methamphetamine and decrease in Fentanyl. A broader choice of \*narcotics along with guns continue to be on the rise. See statistics below:
  - Methamphetamine: 1,670.50 Grams – 3.7 Pounds (2.7 pounds 2021)
  - Fentanyl: 421.95 Grams – Pounds (5.08 pounds 2021)
  - Cash Seized/Recovered: \$55,012.61
  - Property Seized/Recovered: \$47,995
  - Arrests: 29 (49 in 2021)
  - Guns Seized/Recovered: 7 (29 in 2021)
  - \*Totals do not include pounds marijuana, cocaine, prescription pills\*
  - 16 Persons convicted in Federal Court
  - 17 Persons convicted in State Court
  - Many investigations are ongoing with indictments and warrants to be obtained.

- Double homicide resulted in the suspect being identified, arrested and awaiting trial.
- Community Policing:

- No Shave November raised \$1,080 for Cancer Awareness; donations supported Ashland Community Hospice.
- Many accolades published in the Daily Independent and on Facebook for positive actions by APD's Officers.
- COVID-19: The pandemic still presented challenges in the early portion of 2021 as officers continued to interact with the criminal element and put themselves in harm's way of contracting COVID daily, even today.
- National Night Out: Held again in Central Park. Community groups, music & games for kids were available along with officers on site to talk with.



- ABC Responsibilities: APD continued responsibility of Alcohol Administration and Enforcement and continued building relationships with businesses in order to work together to solve & prevent problems. The Boyd County wet designation provides additional responsibilities regarding new types of licenses.
  - Renewal/approved 46 current licenses
  - Processed/approved 19 temporary licenses
  - Collected/processed regulatory fees/payments
- Crime Scene Efforts: APD continues to identify technology, training, and strategies to adapt to 21<sup>st</sup> Century Policing directed by the Federal Government.
- Officer Troy Patrick was named 2022 D.A.R.E. Officer of the Year for Kentucky!!
- Accreditation: APD was re-accredited for the 4<sup>th</sup> time by the Kentucky Association of Chiefs of Police; APD has been accredited since 2009.
- Monitored demonstrations, walks & marches due to social injustice issues. APD worked with group leaders & individuals to make these events safe and to get their message heard under the 1<sup>st</sup> Amendment which took a coordinated joint and interagency effort.
- Regional law enforcement partner/leader: On June 30, 2022, APD deployed officers to Floyd County, Kentucky in response to an active shooter. 3 of their police officers were killed along with a police K-9. APD officers aided in manpower, evidence preservation and critical crisis incident support to not only to Floyd County officers, but also to KSP. The suspect subsequently surrendered and was taken into custody. The K-9 that was killed was initial handler by one APD's recent hires. APD allowed the officer to assist the Floyd County Sheriff in handling funeral services for the K-9. Additionally, Chief Kelley had started mentoring Assistant Chief Russ Shurtleff of Prestonsburg since a previous training session. APD Officers attended all funerals in support of officers, their families, and departments. APD also provided a mutual aid request for more than 72 hours for the community to ensure they felt safe during the mourning period. This was all a first for APD. APD answered over 30



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criminal calls in that community and talked and attempted to help heal the community. APD's Facebook page was nearly endless with thanks.

- Take Home Fleet: Entering its third year, the take home fleet program (started with a purchase of 19 vehicles in 2019) has produced the results we anticipated:
  - Increased omni-presence across the city, especially during shift changes as officer's equipment is already in the vehicle; shift changes are shorter.
  - Officers take more pride in maintaining "their" vehicle.
  - Reduced mileage allows the new vehicles to remain under warranty as opposed to "mileaging"-out" as happened in the recent past.



Units driven 24/7/365 until 1 OCT 2020, when assigned vehicle program initiated:

<b>UNIT</b>	<b>MODEL YEAR</b>	<b>MILEAGE AT ASSIGNMENT</b>	<b>MILEAGE NOW</b>
524	2016 INTERCEPTOR	78,787	89,387
506	2017 INTERCEPTOR	37,668	48,212
935	2017 INTERCEPTOR	47,060	68,183

Units purchased in 2019 and assigned to officers in SEP 2020. These vehicles have been driven by 1 officer since assigned 2 years and 3 months. They have not reached the warranty expiration which is slated for October of 2023.

<b>UNIT</b>	<b>MODEL YEAR</b>	<b>MILEAGE AT ASSIGNMENT</b>	<b>MILEAGE NOW</b>
566	2019 INTERCEPTOR	200	17,496
570	2019 INTERCEPTOR	200	18,515
567	2019 INTERCEPTOR	200	17,789

## **Community and Economic Development (CED) Department**

### ***Property Maintenance/Building Inspection***

- Blighted Property Demolitions
  - 66 properties demolitions completed
  - 65 properties on the current condemned list
- Issued 307 permits, generating \$32,500 in new CoA revenue
- 1468 Citations issued, totaling \$817,511
- CoA collected citation payments totaling \$12,575
- Placed 207 property maintenance liens totaling \$488,308
- With assistance from CoA's legal staff, collected \$44,932 in lien payments
- CED Inspectors processed 3,052 new Property Maintenance violations



### **Planning & Zoning**

- Processed/presented 6 variance applications 3 conditional use applications to Board of Zoning Adjustment
- Processed & presented 1 rezoning case & 3 right-of-way closing cases, two of which will foster economic development growth within the city, to the Planning Commission
- Processed 6 minor subdivision applications
- Issued 21 sign permits

### **Economic Development**

- Facilitated the approval of an economic development incentive for a company that will bring approximately 45 full-time jobs to the city.
- Hired a new Economic Development Specialist

### **Ashland Assisted Housing**

- **811:** Applications processed
- **522:** S8 & Project Based Vouchers families assisted
- 193: Applicants on S8 waiting list
- 1148: Total inspections completed
  - Includes initial, annual, special, Section 8, PBV, VASH and quality control
  - 498 Passed first inspection
  - 261 Failed first inspection
  - 389 Passed. on 2<sup>nd</sup>/3<sup>rd</sup> inspection
- **280:** Project Based Vouchers (PBV) on waiting list
- Hired 2 full time employees (Administrative Assistant and Housing Specialist.
- Agency transitioned to electronic files in 2022
- Staff completed ~240 hours of Section 8 and Project Based programs training
  - Ronda Connor and Tracey Wilks attended Project Based training in Shreveport as well as annual updates training in Louisville Kentucky.
  - Ronda Connor received Housing Specialist training and obtained her certificate
- Staff participated in the Veterans fair that took place at Central Park as well as community outreach at The Neighborhood and Ashland Town Center.
- Staff spearheaded the Repair Affair (funded by Marathon, AEP, Build Ashland and CoA) where 45 citizens were assisted by over 200 volunteers.

- **104:** PBV families assisted
- **18:** Veteran Vouchers (VASH) assisted



### **Community Development Block Grant**

- Food Boxes provided from March to November: 495
- Facility Improvement Costs: Shelter of Hope Flooring = **\$41,870**
- CDBG Grant Funds Spent = **\$315,263**
- CDBG Funds Available Beginning of Year: **\$1,466,659**
- CDBG Funds Available End of Year: **\$1,151,396**

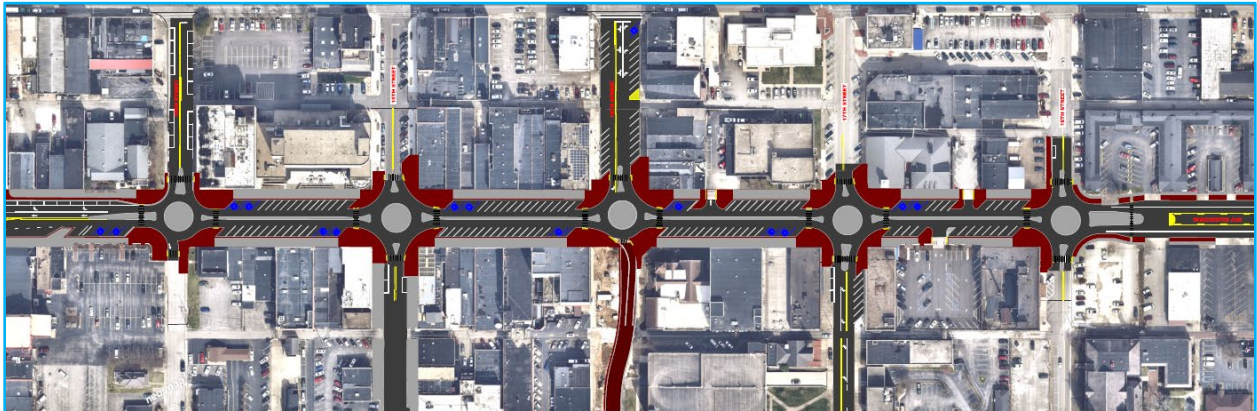
- Unduplicated Low to Moderate Income (LMI) persons assisted: 4,518
  - Hillcrest-Bruce Mission: **1,154**
  - Safe Harbor: **812**
  - Ashland Community Kitchen: **733**
  - Shelter of Hope: **648**
  - CAReS: **586**
  - Salvation Army: **519**
  - Ashland Senior Center: **66**



## **Engineering**

### **Water, Wastewater, Stormwater Projects (Completed and In-Progress)**

- **Winchester Avenue Street Improvements and Streetscaping Project** In-Progress: ICW engineering contractor firm, KYTC, KYOVA and CoA staff, completed a Transportation Feasibility Study and concept plan to convert Wincher Avenue to 2 lane traffic with angled parking between 13th Street & 18th Street. CoA is proceeding with final design/preparation of bidding documents through an engineering contractor firm moving toward early 2023 construction.



- **US23 Road Waterline Replacement** In-Progress: Worked with engineering contractor firm on Planning, Design and Permitting for replacement of 2500 LF of 24", 16" and 6" diameter waterlines. Construction planned spring 2023.
- **Water Pump Station Emergency Generators** In-Progress: Planning & technical review of plans and construction documents for installation emergency power generators at 12 existing water booster stations.
- **Water Main Replacement Program – Phase 2** 98% Complete: Oversaw construction of the Phase 2 Belmont Street Waterline Replacement Project replacing over 4,800 feet of 12", 8", 6", 4" and 2" waterline.
- **Water Treatment Plant SCADA System** 99 % Complete: Worked to coordinate resolution of issues of challenges associated with new SCADA system communicating with existing systems and multiple companies supplying materials and labor.



- **Johnson Fork, Baugess Drive & Florida Street Pump Station Improvements** In-Progress: Worked with engineering contractor firm on Planning, Design, of one new and upgrade of two existing water booster stations.
- **Water Treatment Plant Lamella Tube Replacement** Completed: Assist with Technical Design and Specifications.
- **Debord Hill Tank Aeration/Mixing System** In-Progress: Working with engineering contractor firm on Planning, Design, Bidding, Permitting, Construction Administration.
- **Wastewater Treatment Plant Upgrade** In-Progress: Worked with engineering contracting firm to complete Preliminary Engineering Phase involving technical review of Preliminary Engineering documents, planning and evaluation of Property Acquisition and Rights-of-Entry. **Final Design anticipated to begin in January 2023.**
- **13<sup>th</sup> Street Tank Rehabilitation, Post BCFS Contact Basin Cover Project, Oakview Road Storm Culvert Replacement** In-Progress: Working with engineering contractor firm on Planning, Design, Bidding, Permitting, Construction Administration.
- **Hicks Road Waterline Replacement** In-Progress: Worked with engineering contractor firm on Planning, Design and Permitting. Construction planned summer 2023.
- **Bybee Road Waterline Replacement** In-Progress: Worked with engineering contractor firm on Planning, Design and Permitting. Construction planned spring 2023.
- **Roberts Drive Pump Station Mechanical Bar Screen Project** In-Progress: Working with contractor firm on Planning, Design and Permitting for project to replace existing manual bar screen with mechanical bar screen.
- **Sanitary Sewer Lining Project** In-Progress: Worked with engineering contractor firm on Planning, Design and Permitting for lining of various lengths of 18", 15", 12" & 8" deteriorated sanitary sewer lines.

### Buildings and Streetscape Projects

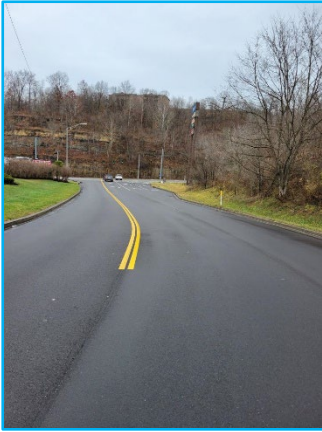


- **1401 Winchester Avenue Demolition 98% Complete**  
Oversaw asbestos removal and demolition of seven story deteriorated building and restoration of exposed wall on adjoining structure.

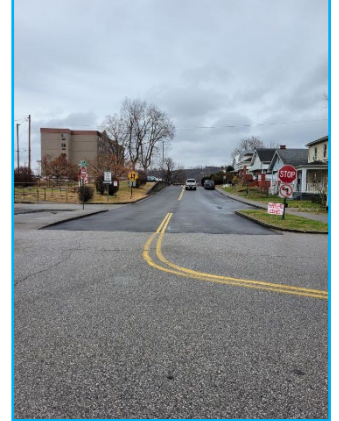


- **Dixon Street Phase II Street, Curb, Gutter, Sidewalk Storm Drainage Project 98% Complete:**  
Oversaw construction of Street, Curb and Gutter, Sidewalk and Storm Drainage improvements to Dixon Street.
- **Dawes Street Curb and Gutter, Sidewalk and Storm Drainage Project**  
In-Progress: Working with engineering contractor to develop plans and specifications for Street, Curb and Gutter, Sidewalk and Storm Drainage improvements to Dawes Street from Blackburn Avenue to Beech Street.

## Infrastructure Improvement Contracts Administrated (All In-Progress)



- **Annual Road Resurfacing Program:** Administered Annual Resurfacing Program for 140 Miles of City Streets – Approximately 8.4 Miles Resurfaced in Spring 2022 and Approximately 2.7 Miles Resurfaced in Fall 2022. In addition, a new city public parking lot was paved at 1401 Winchester Avenue.



- **Annual Utility Patch/Repair Program:** Administered Annual Utility Patch/Repair Program for City Utility Projects – Approximately 180 Locations Repaired in 2022.



- **Annual Concrete Replacement Program:** Evaluated condition of existing sidewalks & prioritized locations to be implemented under the Annual Concrete Replacement Program for Sidewalks. Phase I in construction & Phase II planned for spring 2023 start.

- **75/25 Sidewalk Replacement Cost Share Program:** Administered Annual Cost Share Sidewalk Replacement Program for City Sidewalks – No Individual Property Owners Participated in 2022.



### **Permits, Building Permits, Zoning:** Engineering Provides Annual Reviews for:

- Commercial Building permits, Residential Building permits, Zoning reviews, Minor Subdivisions
- Issued 42 Work Within Right-of-Way (ROW) permits
- Issued 27 Erosion Control Permits

### **Phase II Stormwater MS4 General Permit and Annual Compliance Report 2022.**

CoA Engineering administers an annual compliance report submittal to KDOW for compliance with the Municipal Separate Stormwater Sewer program.

- City staff: prepared documents for annual report submittal, compiled and gathered yearly stormwater data for incorporation into annual report, compiled and gathered the information and updated the Illicit Discharge and Elimination (IDDE) plan.
- Kentucky Pollutant Discharge Elimination System (KPDES) Permit and the Stormwater Quality Management Plan (SWQMP) submitted to KDOW.
- City Submitted the Annual Compliance Report to KDOW.
- Updated the list of 42 city facilities for the minimum control measure #6 (MCM#6) stormwater evaluation.
- Updated the BMP Inspection Report to add to the minimal control measure #4 (MCM#4).

- Developed & distributed an educational pamphlet to provide residents with information to achieve better stormwater pollution mitigation at home sites.
- Administered the installation of over 50 stormwater inlet markers.

### **Parks and Recreation**

- **Armco Park Skate Park. Completed:** Coordinated features layout and dimensions to fit within available land space, assisted in assembly of project specifications and bid package, and served as liaison between contractor and other city staff during installation of new equipment.

### **Mapping and GIS: Provides Various Maps to Support Staff and Community**

- **MS4 Stormwater Mapping Project In Progress**
  - Developing MS4 Stormwater map for permit requirements. Developing MS4 Stormwater map for permit requirements. Mapped to date approximately: 300 outfalls; 6,100 Catch basins; 400 Inlets; 2 miles of open ditches; 200 stormwater pipes.
- Water System Mapping
  - Mapped new and replaced water lines.
  - Collected GPS data for meters outside city limits previously not mapped
  - Maps showing under pressured fire hydrants.
  - Created map of pump station districts.
  - Created several maps of the city's water system.
  - Administering Pictometry, adding new users and data.
- Sewer System Mapping
  - Mapped new and replaced sewer lines.
- Other Mapping Assistance
  - Several maps for Community Development.
  - Surveying water intake structure city owned property.
  - Setup and maintain new GIS computer and software.

### **Various Other Duties: Routine Support to Citizens and City Staff**

- Research to help citizens and staff determine location of waterlines, sewer lines, storm lines and Right-of-Way.
- Assist Public Services to determine when problem trees are on city ROW.
- Assist Streets Department with stormwater issues and complaints.
- Assist building contractors in their permitting process.
- Investigate road slips and sinkholes.
- Prepare project estimates.
- Monitor for water leaks.
- Monitor building construction sites for stormwater runoff violations.
- Review plans for inspecting grease traps for new construction.
- Coordinated with Street Dept. to analyze road slips for potential FEMA reimbursement
- Administered reimbursement application for Discretionary Funding paving projects.

- Initiated development of ongoing 10-year Capital Improvements Program to encompass water distribution, water treatment, wastewater collection, wastewater treatment, streets, sidewalks, storm sewers, parks, city buildings.

## **Finance Department**

### ***Accomplishments***

- Awarded the Comprehensive Annual Financial Report (CAFR) Certificate of Achievement for Excellence in Financial Reporting for the 15th consecutive year
- Awarded the Distinguished Budget Award from the Government Finance Officers' Association: 8th consecutive year
- Awarded with Excellence in Financial Reporting for producing the Popular Annual Financial Report: 9th consecutive year
- Recorded City wide financial accounting transactions in accordance with Governmental Accounting Standards Board (GASB) and Financial Accounting Standards Board (FASB), accounts payable and payroll transactions
- Property tax program implemented with scheduled online payments and balance inquires; converting from a system used for 40 years was a huge accomplishment.
- Created and filled front line customer service supervisor to give frontline worker opportunity to assist customers.
- Bus shelters installed at KDMC, 13st and Creekbridge
- Successful Federal Transit Administration triennial review of Ashland Bus System.
- Expanded paperless utility billing

## **Human Resources**

### ***Accomplishments***

- New Employees Hired: Full Time: 44; Seasonal: 78; Intern: 04
- Completed open enrollment for Health/Dental Insurance with all current employees
- Provide all employees assistance with Health Insurance, Remaining HRA & FSA.
- Held Health Fair for all employees including Mammograms, Healthy Heart and Skin Cancer screenings. Total attendance was 94 with 4 Mammograms, 19 Healthy Heart Screenings, and 26 Skin Cancer screenings completed. Numerous vendors participated and 45 donated gifts given away to employees.
- Organized and scheduled 48 flu shots for employees & dependents over 18
- Completed 1095 reporting as required by the IRS
- Facilitated the Classification and Compensation Study with Baker Tilly & CoA staff
- Provided new employee onboarding and 44 new employee orientation for benefits
- Research, recommend and prepare new job descriptions as needed.
- Assisted restructuring efforts of Risk Management, as it became a separate department.
- Continued success using the online platform for INTERNAL and EXTERNAL applicants.
  - Applications Received: 1,005
  - Interviews: 181
  - Employees Promoted: 28
  - Written Test Given: 72
  - Employee Retirements: 15
  - Emp. Resigned: 24/ Terminations: 1

## Legal

- Negotiated and drafted the structure for the donation by Community Trust Bank to the City of its parking garage and lease back of portions thereof.
- Drafted the enabling Ordinance for the Entertainments Destination Center District and coordinated the successful license application.
- Supervised and coordinated Ashland's participation in national opioid litigation resulting in substantial recovery of funds for use in opioid abatement and treatment programs.
- Supervised and coordinated successful efforts to obtain registered trademark status for city's official logo.
- Negotiated exchanges of real property and easements among multiple property owners which resulted in the purchase of real property necessary for future expansion of the wastewater treatment plant.
- Drafted mobile food truck vendor ordinance regulating and authorizing food trucks within Central park and the City of Ashland.
- Drafted Ordinance amendments eliminating limited sale precincts and extending regulatory fee collections to all city precincts.
- Drafted Ordinance authorizing critical incident leave for police and fire pursuant to recent changes in stage law.
- Ordinances, Resolutions, and Municipal Orders: Drafted and prepared 196 ordinances, 33 resolutions, and 16 municipal orders for the BoC's consideration. The 196 ordinances are forwarded to American Legal Publishing for the update of the City Code. Coordination for publishing the necessary ordinances, etc in *The Daily Independent* was also completed.
- Provided unparalleled legal counsel to the elected officials & city staff. This advice was crucial to moving countless city-improvement efforts forward.
- Ensured citizen's expression and protection of 1<sup>st</sup> amendment rights (marches, events, etc.) in the city was legally protected while simultaneously endeavoring to maintain a safe environment for all was a major focus this year.
- Provided advice & assistance to CED with blighted property the demolitions
- Mr. Moore received an AV rating from Martindale Hubbell, the leading lawyer rating service in the country, for the 19<sup>th</sup> consecutive year, which constitutes the highest rating awarded for legal ability and ethics, based upon anonymous polling of the attorney peer group, and in Mr. Moore's case, in a separate polling of the judiciary as well. This rating is awarded to only about 1% of all lawyers in the country. According to Martindale Hubbell, this rating means that an attorney's peers judge him to be practicing law at the highest level.
- Mr. Moore was also selected for inclusion in Best Lawyers in America, another anonymous peer review rating service, for inclusion as a "Best Lawyer" in both Commercial Litigation and Insurance Litigation, Defense.
- Mr. Wheeler recognized as Daily Independent's 2022 Reader's Choice Best Attorney (4<sup>rd</sup> year in a row)
- Mr. Wheeler continued to serve as Boyd Co. Bar Association President.
- Attended and contributed to all Code Enforcement Boards, Planning Commissions, Board of Zoning Adjustment, and City Commission meetings.

- Attended and supervise ~100 bid openings
- BOC Meeting Minutes: 35 Regular, Recessed and/or Called meetings of the BoC were professionally drafted and completed in 2022.
- In addition to continuing delinquent tax and occupational license fee collection, instituted new processes to assist in the collection of Code Enforcement Liens and Delinquent Utility Accounts. Through repayment programs and new collection efforts, including continued offering reduction of penalty in exchange for lump sum payments, totals for 2022 Calendar are as follows:

○ Delinquent Ad Valorem Property Taxes:	\$253,136.65
○ Code Enforcement Liens	\$30,214.30
○ Delinquent Utility Bills	\$300.37
○ Past Due Occupational License Fees	\$6,676.40
<b>Total:</b>	<b>\$290,327.55</b>

## **Parks and Recreation**

### **Projects**



- Completed Inclusive playground at Central Park

- New fence installed and Tennis/ Pickleball courts resurfaced



- Painted/refurbish picnic tables and benches
- New fence/dugout roofs installed at Oliverio Ball Fields
- Relocated \$175,000 Land and Water Conservation Grant Application to Oliverio Park to build an all-inclusive playground, the second in Ashland
- Maintenance at AK Steel Walking Trail
- Maintenance work on all city fields
- Completed Shelter 2 at Central Park
- 17<sup>th</sup> Street Ball Field: Added new fence and built new dugouts
- Completed Sensory Garden
- Conducting trench work at AK, Central and Oliverio Parks for security cameras
- Replaced deck and handrails at Roundhouse

- Installed new benches at Central Park.
- Dredged Riverfront and 47<sup>th</sup> boat ramps
- Installed new drinking fountains at Central Park
- Installed trash cans at Central Park and Riverfront
- Installed New Pond Fountains
- Painted Shelters at Oliverio Park
- Applied new gravel at 47<sup>th</sup> Street Boat Ramp



### **Programming**

- 26: Dawson Pool Rentals
- 4,138 Students & 3,198 Adults: Dawson Pool Patrons
- 21: Central Park Weddings
- 1: Riverfront Weddings
- 55 & 26 meetings: Activity Room Rentals
- 9: Scheduled Events at the Riverfront
- 7: Scheduled Events at the Pond
- 39: Scheduled Events at the Bandstand
- 71: Cemetery Burials
- 40: Log Cabin Rentals
- 5: Concerts in Central Park
- 500: Soccer Games/Practices
- 500: Softball Games/Practices
- 1500: Baseball Games/Practices
- 49: Scheduled events at Shelter #1
- 65: Scheduled events at Shelter #2

### **Special Events & Activities**

- Trick or Treat (Drive Thru Style) at Central Park (650 vehicles drove through)
- Broadway Nights, Summer Concert Series with Kindred Communications
- Volunteers of America Mid-States, Ashland Veterans Stand Down Event
- Winter Wonderland of Lights, Annual Christmas Parade, Opening Night
- Ashland Tennis Center, River Cities Harvest Pickleball Brawl
- Alzheimer's Association Annual Walk to End Alzheimer's.
- In the Name of Me & You, Let's Run for Our Lives 5K
- Community Hospice, National Grief Awareness Day
- Ashland Pride, Candlelight Vigil for Club Q Victims
- Ashland Legends Home Run Derby Fundraiser
- Ashland First United Methodist Church Service
- Greater Huntington Symphonic Band Concert
- World Vision Global 6K got Water Walk/Run
- CASA Summer, Sun. Books & Fun Event
- Butterfly Release Infant/Child Loss Event
- Rosehill Baptist Church, Sunrise Service
- PAC, Willie Nelson & Friends in Concert
- Greenup County HS Prom Grand March
- Community Hospice, Memorial Service
- Ashland for Change, Juneteenth Event
- Discover with Us at Broadway Square
- House of Praise, Celebration of Hope



- Pathways, Overdose Awareness Day
- Ashland Pickleball Club Tournament
- King's Way Church Family Fun Day
- Bluegrass Wind Ensemble Concert
- Pretty & Poised Anniversary Event
- Kool Hits 105.7, Live on the Plaza
- Paul Blazer High School XC Race

- CASA, Jack-O Lantern Jamboree
- Ashland Blazer Band Fall Concert
- First Baptist Church, Water Game
- BCPL, Summer Reading Program
- Economy Linen Company Picnic
- Highland's Museum Fall Festival
- Safe Harbor, Happy Feet 5K Run
- International Folklanders Event
- Blessing Our Community Event
- The Inner Geek Sidewalk Sale
- **Fox Fire Music & Arts Festival**
- Makers Market on the Square
- PAC, The Blues Live & Loud
- Ashland Pride Family Picnic
- **Merry Market on the Square**
- Mu Alpha Theta, PI Day 5K
- First Baptist Church Picnic
- Kentucky Power Tree Day
- 10<sup>th</sup> Annual Recovery Fest
- Prayer Service for Ukraine
- Leaping Leprechaun 5K
- National Day of Prayer
- **Poage Landing Days**
- 7<sup>th</sup> Annual Firkin Fest
- **Summer Movie Series**
- Love Your Library 5K
- Yoga Event by BCPL
- Soar Mini Summit
- Summer Motion
- AIM, First Friday's
- Food Truck Festival
- KDMC, Food Feud
- Longest Day of Play
- Great Bowls Fire ChiliFest
- **PAC, Zach Bryan Concert**
- Pathways, A Walk for Hope
- Annual Easter Egg Hunt
- Going Vertical Concert
- **LST 325 Memorial Ship**
- Latin Night Live
- CASA, Family Fun Day
- **Movies on the Square**
- Dawson Movie Night



## **Public Information Office**

- **Hired new Public Information Officer**
- **Implementing the recently** Trademarked logos and "Create with Us" tagline
- Updated City Website as required
- Added 6 CGI videos to better socialize citizens and visitors to Ashland
- Grew all social media accounts (*see back page*)
- Aiding programming of Broadway square and The District activities in coordination with Visit AKY



- Increased communication with citizens/visitors:

	2/4/2020	12/202021
<b>Facebook (Followers)</b>	8,590	<b>14,579</b>
Reach	3,423	<b>356,135</b>
<b>Instagram (Followers)</b>	1,139	<b>1,894</b>
<b>Twitter (Followers)</b>	452	<b>984</b>
Impressions	11,400	<b>63,900</b>
<b>YouTube (Subscribers)</b>	20	<b>175</b>

## Public Services

### **Accomplishments**

- Animal Control (724 Service Calls)** 333 streets patrolled
  - 66 bite cases
  - 92 traps set
  - 68 rabies vector species euthanized
  - 103 trips to the animal shelter, 112 dogs, 41 cats,
  - 20 samples provided to USDA
- Central Garage (2,001 repair orders completed)**
  - Completed monthly 10% inventory counts and quarterly 100% inventory counts. **All parts are 100% on inventory**
  - Purchased 2 new vehicle lifts and installed in the garage
  - Purchased new scanner and tools to help our mechanics with diagnostics



- Continually cleaning and organize the garage, removing trash, scrap, unused or outdated parts.
- Frank Jones received training in July to become one of our two ELDT trainers for CoA. Since August Frank has spent 262 hours to date training • 5 new employees have obtained there CDL since ELDT training has begun**
- Added new Fleet Maintenance Superintendent, 3 new Mechanics & a Parts Clerk has been hired bring us to full staff in Central Garage



- Floodwall (Flood Prevention activities included 5 events totaling 21 days)**
  - Operations

- Completed the exercise of 7th, 10th, and 19th Closures

- Confirmed 26th disconnect is nonissue. Arranged meeting with AEP, contractor, and electrician to determine original equipment is in good working order. New outside cutoff devices (AEP) installed. This repair/fix was a budgeted item this year and is no longer needed.
- Efficiently coordinated with USACE and a contractor to completed fiber activity
- Purchased 300ft flood barrier to replace/augment sandbagging efforts.
- Initiated confined space training for 15 employees at Health & Safety Services

- **Major Repairs Completed**

- 10th and 18th Station outfalls: cleared excessive vegetation at all outfalls. Maintained truck path to 34th Station outfall
- River Gauge: gained knowledge of the relationship and contact information between USACE, USGS, NOAA and NWS in determining and reporting river levels and equipment issues.
- Replaced broken electric hoist for trash rack at 10th Station

- **Maintenance**

- Cut back tree/branch line at LB earthen levee
- Multiple wall divots – filled/painted on 13th St.
- Replaced all outdoor lighting on station and garages at 26th St.
- Removed three massive sycamore trees behind LB station.
- Rebuilt creek bank at LB with gabion baskets and limestone.
- Filled large void at top of levee at wood line and reseeded.
- Removed extensive overgrowth near wall at 7th St. riverside
- Replaced gas heater in block garage.
- Corrected void at 7th St gate well.
- Repaired/welded hinge to trash rack lids at 18th station.
- Cleaned 18th pit. Continuing others as weather allows.
- Repaired broken discharge flapper at 18<sup>th</sup>
- Regularly cleaned and lubed all stations
- Maintained vegetation along wall & properties on Carter Ave and Beech St
- Daily station inspection and refuse removal on wall properties

- **Recycling Center (631 full bins of Recycling collected)**

- Total Ashland Residents: 7,928
- Bins Half Full: 814
- Permit Holder Visits: 213
- Full Bins: 224



- **Solid Waste (6 routes, ~7,900 customers)**

- 9,483 tons of MSW to the landfill
- 760 service calls for can repairs/replacements
- Newly installed underground electric allows trucks to get out on routes sooner
- 259 dead animals removed from roads
- Newly installed lighting improved daily pre-trip inspections
- 354 trash calls
- Office has been remodeled
- 84 dumpsters rented
- Safety emphasis resulted in no Workers Comp claims for 2<sup>nd</sup> year



- **Streets**

- Operations
  - Put up and took down downtown Christmas displays
  - Worked 6 snowstorms totaling 24.5 inches of snow
  - Rebuild 3 school flashers to upgrade to the newer controllers
  - Traffic signal upgrade at Beech & Floyd and 29<sup>th</sup> & Holt. These are the last 2 upgrades needed from the old electromechanical controlled signals
  - S. Ashland business district sidewalks pressure washed
  - Painted the poles black in S. Ashland
  - Put up string lights downtown & in S. Ashland
  - Put up 2 new bus shelters
  - Put up, watered, and maintained hanging flower baskets
  - Cleaned downtown & maintained flower beds/ tree wells
  - Provided traffic control for several special events
  - Replaced city's brand signage in the parking garage
  - Cleaned the riverfront after the floods and hauled 30 dump truck loads of debris
  - Ditched Skyline Drive near Foothills Ct. to solve a drainage problem
  - Installed the new city logos on all fleet vehicles
  - 1,120 signs made in the sign shop & replaced
  - 3,029 Potholes patched using 319 tons of asphalt
  - 531 tons of sweeping/construction debris hauled to the landfill
  - 46 traffic signal repairs
  - 4,221 Miles of roadway swept
  - 37 Storm line/sink holes repaired
  - 35 Inlets repaired
  - 180 inlets Vac
  - 460 gallons traffic paint used



- Maintenance



- Storm line work:
  - Dixon Street: 680' extension, 8 inlets and 1 manhole
  - 39<sup>th</sup> Street: 100' Storm line extension
  - Ranch Rd: added 2 storm inlets
  - 21<sup>st</sup> Street: Short extension to eliminate ponding
  - Burger King: tie in
  - Shadowlawn: 80' line replacement
  - Crum Street: 60' line replacement
  - Belmont Street: 200' Storm/leach line and 1 storm inlet install

## Risk Management Department

- **Department Stand Up:** Risk Management was bifurcated from HR at mid-year and became a separate department with city wide responsibilities for:
  - Property & Casualty Insurance, Claims, Broker, Loss Management
  - Employee/Site/Fleet Safety, Associated Training, & Compliance
  - Substance Program for Post-Accident & Reasonable Suspicion Testing
  - Pandemic & Workplace Health Emergency Coordination & Management
  - Tangible Fixed Asset Tracking & Management
  - Alcoholic Beverage Control Administration
  - Department job descriptions were developed for each position.
  - Asset Manager was hired in October with several projects now underway, including work with IT assets, an assessment of existing practices within each department, and assisting KLC's asset management contractor in preparation for updated property valuations in early 2023
  - ABC Administrator has been hired and will start at the beginning of 2023, with training and transfer of duties from APD to Risk Management.
  - Department Offices established in the City Building, Suite 505
- **Risk, Safety, and Loss Control**
  - Continued favorable trending of OSHA recordables vs. National BLS Stats
    - Recordable Incident Rate – 2.5 COA vs. 6.4 Nationally
    - Days Away (Lost Time) Case Rate – 0.8 COA vs. 4.0 Nationally
    - Days Away & Restricted Duty Case Rate – 1.7 COA vs. 4.4 Nationally

- Received KLC Liability Grant for \$3,000 toward Locking Meter Lids and Police Department Accreditation
- Renewed Annual Certification for the KY Drug Free Workplace
- Achieved Annual Validation of FTA Substance Testing Data requirements
- Facilitated review of the substance program for MT-FTA Triennial Review
- Developed and introduced supervisor post-accident substance testing decision forms for enhanced consistency with regulatory requirements



● **COVID-19 Pandemic Precaution and Communication**

- Continued to track state/local incidence rates and employee positive cases
- Continued with enhanced cleaning/disinfection practice but discontinued mandatory masking consistent with KYHD and CDC
- To date since the start of the pandemic in March 2020 the city employees have reported 189 positive cases out of 264 exposures, with 81 in 2022.
- Following a January 2022 upswing in cases after the holidays positive case numbers rapidly decreased, with the last reported positive in September.

● **Property and Casualty Insurance Renewal Cost**

- Entered the second year of a 3-Yr KLC Rate Stabilization Plan based on achievement of loss ratio targets, which continue trending downward
  - Property & Liability - Continued to achieve maximum credits with preferred rates due to strong practices and liability survey scores
  - Workers' Compensation - Although the E-Mod is up slightly to .80 and the renewal premium was up due to an increased number of full-time workers with increased wages, the combination of maximum rate credits and preferred pricing once again yielded a significant reduction from the base premium, equaling \$230,947

● **Property and Casualty Claims Reporting, Investigation, and Management**

- Investigated/managed 187 total new cases, which is a 17% increase over the previous year, while achieving a 96% close rate
- Investigated 133 new property/liability insured and non-insured cases
- Investigated 54 new workers' comp injury and near-miss cases
- Only 5 liability and 1 work comp claims remain active from prior years

● **Risk & Safety Related Training**

- An increased level of targeted training restarted following the COVID surges, with the following safety, risk, and compliance course completed

- Risk/Safety/Loss/Substance Orientation Training - 39 employees
- First Aid, CPR, AED Certification Training - 55 employees
- OSHA Authorized Construction 10 Hour Training - 21 employees
- OSHA Authorized General Industry 10 Hour Training - 13 employees
- Confined Spaces Compliance Training - 25 employees
- Excavation and Trenching Compliance Training - 29 employees
- JJ Keller Trainers Course for CDL Entry Level Drivers - 2 employees
- FEMA Incident Course Training - 4 employees
- KY Emergency Management ICS 300 & 400 - 2 employees
- Alcohol and Drug Awareness and EAP Training - All employees
- Drug & Alcohol Reasonable Suspicion Training - All Directors/Supervisors

• **Risk Manager Boards, Councils, and Training**

- Serving 3<sup>rd</sup> year - KLC Risk & Safety Conference Advisory Board
- Serving 2<sup>nd</sup> year - KEMI’s Safety Director’s Council
- Serving 3<sup>rd</sup> term - KY Workers’ Comp Appeals Board: NCCI 3-yr Terms
- Attended Workers Comp Claims & KY Occupational Safety Meetings
- Attended KLC Risk & Safety Conference

**Utilities Department**

***Water Distribution/Meter Services***

Main Replace & Extend Projects Completed: CoA crews replaced/extended 6,110 ft

Location	Footage	R=Replacement E= Extension
R- Linda Lane	600	
R- McClure	610	
R- 2 <sup>nd</sup> and 3 <sup>rd</sup> Street (Westwood)	1040	
R- Butler Street	340	
R- Hickory Street	40	
R- 25 <sup>th</sup> and Montgomery	60	
R- Boyd County Dog Park	2700	
R-Jordan Drive	600	
R- ARMCO Road	120	

Water Main Replacement by contractor: 4,250 ft

Location	Footage
Belmont Street	4,250

Water Leaks

- Repaired 232 water main leaks. 77 leaks/100 miles of pipe (down from last CY)
- Responded to & checked 110 possible leaks proved to be false alarms



Hydrant Replacement & Repairs : (CoA maintains 1035 Hydrants)

- Replaced in City- 7
- Repaired in City- 30
- Installed in City-1

Water Service

- 33- New Services
- 132 – Renewed Services
- 45 - Removed Services
- 44 - Repaired Service



Valves: Replaced- 6, Installed- 4

Sampling: 156 TTHM samples collected, 156 HAA5 samples collected, 24 straight quarters of HAA5 compliance, 22 straight quarters of TTHM compliance

Meter Services

- 173,136 Meters read in 12 months (~ 14,428 every month)
- 10,786 Completed Work Orders
- 3,735 Completed Non-Pay Orders
- 553 Non-Working Meter Exchanges
- 1,130 Completed Overtime WOs
- 31 meter boxes replaced
- 26 boxes raised or lowered

Pump Stations/Tanks

- Installed 3 chlorine analyzers (4 pending installation)
- Continued focus on dress ups and patch tracking
- Plans nearly complete to replace Florida St. and Baugess Dr. pump stations
- Plans nearly to build a new water pump station at Johnson Fork
- Installed 3 chlorine analyzers
- Completed upgrade of Mission SCADA system for pump stations and tanks.
- Generators delivered and on order for the following water pump stations:
  - Ashland Ave.
  - Barbecue Rd.
  - Baugess Dr.
  - Debord Hill
  - Dysard Hill
  - 55<sup>th</sup> St.
  - Florida St.
  - Hall Ridge
  - Melody Mountain
  - Roberts Dr.
  - Sherwood Dr.
  - Skyline Dr.

## **Water Production: Water Treatment Plant (WTP)**



- On a 365 days 24/7 basis, produced over 3.4 Billion Gallons of high quality water in 2022 with No Water Production violations
- Successfully passed all state inspections as well as Sanitary Survey (every 3 years) without any violations
- Continued Excellence in the AWOP (program for exceptional water quality)
- Disinfection By Product Compliance: TTHM-----22 consecutive quarters & HAA5-----24 consecutive quarters
- Consecutive Systems in DBP compliance from our system (3 years in a row)
- Hired 4 new Operators in Training (Lost 2 IV-A to retirement & @ 2 IV-A to other water plants)
- 
- 3 current OIT tested and earned their class II-A licenses
- Jeff Camp elevated to Chief Operator
- Improved plant lighting (changing over to LED) & plant security
- Installed new pump drives for PACL & Alum
- Completed Tube Settler Install for ACTI-FLO trains
- Continued River Intake Cleaning
- Continued work on SCADA upgrade (nearing completion)
- Prepared and implemented Auxiliary PACL tank providing a buffer in times of transport issues
- Continued intern program with ACTC (hiring two previous interns)
- Received backup River Intake Pump
- Repaired High Service Pump #3
- Hydrographic Survey of Reservoir completed

## **Wastewater Treatment Plant (WWTP) 1,813,760,000 Gallons of wastewater treated**

- Maintained compliance throughout 2022 with no violations.
- Qualified for the operational excellence award from the KY/TN Clean Water Professionals. This will be the third year out of the last 5 (2018 and 2019) that we have qualified for that award.

## Maintenance

- Removed and replaced three (3) existing heaters in Dewatering Building.
- Installed 4 clarifier tubes



- Purchased and installed 1 aerator 150 HP Reliance (Baldor) Motor
- Removed and reinstalled 2 ill-fitting clarifier tubes previously installed for necessary modification
- Removed and replaced 1 aerator gearbox
- Purchased 1 aerator Toshiba Drive
- Removed and replaced 2 broken aerator shaft/blades
- Purchased and installed 2 7.5 HP Hydromatic pumps
- Had one 1 Crane Deming Pump repaired



### Operations

- Tier II reports were filed
- Continued compliance with Risk Management Plan with help from Municipal H<sub>2</sub>O.

58,000	Pounds of Chlorine fed
100,000	Pounds of Sulfur Dioxide fed
5,400	Gallons of Polymer fed

### Pretreatment

- Maintained compliance with both state and federal standards.
- 116,514,488 gallons of industrial wastewater were treated.
- Treated 18,428,080 gallons of hauled wastewater at a rate of \$36.84/1000 gallons for approximately \$678,890 in revenue.
- Collected over 34 samples from industries, leaks and CSO outfalls for analysis.
- Issued discharge permit renewals for Marathon, Green Valley and Valicor.
- 8 of 8 Industrial User facility inspections were completed
- 7 Industrial Users were sampled. 1 Industrial User did not discharge.
- No Industrial user permits were removed.
- There are currently 9 industrial users with active discharge permits.
- Pollution charges from permit holders and Sanitation District 4 totaled approximately \$77,457
- Began PFAS sampling.
- Purchased 5 2150 Flow Meters for CSO monitoring.
- Helped compile and submit Annual CSO Report.
- Updated Industrial User Inventory

### **Wastewater Collection (WWC)**

#### Main Replacements

- 4800 Blackburn Avenue – 1,369'
- Highland Avenue – 248', 8" main.

#### Operations Summary

Description	Number
Sewer Calls	237
New Sewer Main Extensions (ft)	0
Sewer Main Replacements (ft)	5,291
Sewer Main Repairs	36
New Lateral Pipe Installations (ft)	394
Lateral Pipe Replacements (ft)	305
Lateral Pipe Repairs	41
New Taps	14
Renewed or Repaired Taps	41
New Manhole Installations	4
Manhole Repairs	31
Main line Flushes (ft)	8,598
Camera Truck Inspections (ft)	11,903
Line Locates	2,064
Smoke Test	30
Dye Test	2
Grease Traps	93
Trouble Spots	83
Lining Projects (ft)	0

### Pump Stations

17 yards of debris removed from Roberts Drive Screen

- 3 yards of debris removed from 6<sup>th</sup> Street Screen.
- 4 yards of debris removed from 37<sup>th</sup> Street Screen
- Rain total = 50.83" calculated at Roberts Drive Pump Station.
- Total of 82.5 lbs of potassium fed throughout the system.
- Total of 2,558.63-lbs of sulfa-clear fed throughout 5<sup>th</sup> Street station.
- Set new channel grinder at 26<sup>th</sup> Street Station.
- Rebuilt and installed 2 new pumps at Roberts Drive.
- 26<sup>th</sup> Street – replaced 1 pump.
- Installed new pump at 45<sup>th</sup> Street Station.
- Installed new drive at Providence Hill Station.
- Installed 6 new flow meters throughout the system.
- 91 CSO Events

